

Holland Chorale Board Meeting
March 1, 2021 via Zoom

Attending: Terri Borgman; Tom Busa; Patrick Coyle; Mihai Craioveanu; Jay Gainforth; Jean Lemmenes; Betty McLarty; Maura Reynolds; Pam Wells; Carol Zeh

Absent: Julie Anderson; Jenny DeGraves; Ruth Hofmeyer

1. Jean called the meeting to order at 7:10 pm.
2. Minutes of January 11, 2021, were approved as submitted.
3. There were no additions to the agenda.
4. **Executive Committee and President's Report** (posted)
 - a. Jennifer Brunk has resigned as development consultant; she sincerely wants the Chorale to succeed and will provide help gratis. Jean will continue to work on developing support; Betty is also working on this. For the future, how should we handle this position? Paid? Position of a board member? Something else? Patrick suggests that the Executive Committee consider this in April.
 - b. Jean suggests that we not have a sponsor for the April concert. Instead she recommends that we thank all our donors during the concert. Jean will check with Jenny about privacy issues. Patrick will see how other groups are handling recognition of their donors at virtual concerts.
 - c. After some discussion, Jay moved that the proposed Covid protocol be accepted. Mihai seconded. The motion passed. Mihai moved that the symptoms listed by the CDC also be included in the protocol; Jay seconded. The motion passed. Symptoms are: fever, cough, shortness of breath, fatigue, muscle or body aches, headache, loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea.
 - d. Carol Zeh has agreed to serve as Vice-President in early July.
 - e. We need to recruit board members. Since we are a working board, Patrick encouraged us to consider skills the board needs as we explore board candidates. He suggested we ask Erin Gilbert to strengthen ties with music educators. Mihai suggested recruiting Mark DeWitt from Hope since he has development experience. Patrick also suggested talking with Ellen Pool, recently retired from the Music Department at GVSU. We will contact several people since we have several board openings. Patrick will follow up with Ellen; Mihai will follow up with Mark and Sarah VandenBrink from Hope. Jean will be copied on emails and will meet with those who are interested or have questions.
5. **Treasurer's Report** (posted)
6. **Artistic Director's Report** (posted)
 - a. Rehearsals for the April concert have begun with small groups and have gone well.
 - b. Rehearsals in the fall will be prep work for Adventures in Harmony (this year, for sopranos and altos) and Grand Night for Singing. First major concert will be the holiday concert, early in December. We need to be aware not just of the comfort and safety of our singers, but those of our audience. Much remains uncertain; we will also have back-up plans.
7. **Operations Manager's Report** (posted)

- a. Adventures in Harmony is set for October 4; DeWitt Auditorium is not available. Kimberly Dunn Adams from Western Michigan University has been contracted as the guest conductor. It's unclear if West Ottawa Auditorium is a possible venue especially since a decision may not be made until the new superintendent begins in May. Could a church (Fellowship Reformed—Betty is on staff—might be possible) be a back-up if WO is not available?

8. **Working Board Updates**

- a. Operations Committee. Carol will communicate with singers about new covid protocol.
- b. Communications/Marketing. Carol has sent several logos for the April concert to Patrick for approval.
- c. GNFS (Terri) will be September 16 at Windmill Island. Trent is working with Patrick on music; Carol is redesigning the save-the-date postcard. Terri, Ruth, Jean, and Connie are working on food and arrangements. Full committee meets again March 27.
- d. No reports from
 - i. Special projects support
 - ii. Librarian
 - iii. Good Will Ambassador
 - iv. Individual fundraising
 - v. Other grants
 - vi. Strategic planning
 - vii. Fall fundraiser

9. Meeting was adjourned at 8:40.

Next concert: Spring Concert—April 18, 2021

Next meetings: Executive Committee—March 28 4pm via Zoom

Board meeting—April 12 7 pm via Zoom