

Operations Manager Board Report

Submitted by Betty McLarty

March 1, 2021 Board Meeting

January and February Hours

- Email and Communications – routine business
- Thank You Letters for Donors
- Macatawa Area Coordinating Council Grant - Follow Up Report written and submitted
- Contact and requests made for each piece for the April concert for permission to stream. Have heard back on 4 already and all the fees are \$35 or less for each of those 4 pieces. Hopefully, that trend continues.
- Bank and Post Office
- BMI & ASCAP reports and payment
- Board Meeting and Executive Committee Meetings
- Updating list of donors to possibly include for acknowledgment on video for the April Concert and website

UPDATES FOR:

- MCACA – grant opens March 1 with a submission deadline of June 1, 2021.
- AiH – Zeeland HS DeWitt Auditorium is NOT available for our use October 4. Pam Pearson is working with West Ottawa for availability to host AiH at their facility since we would like to keep the same date.