

Executive Committee & President Report
HC Board meeting, June 6, 2022
Submitted by J. Lemmenes

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Discussion points:

1. New Operations Manager - candidate approval
 - The Executive Committee presents Jennie Reyes as the candidate for Operations Manger. This comes as a recommendation. **(see attached resume)**
 - We are offering her \$24 an hour starting salary, with a review in January including a possible small salary increase at that time.
 - The Executive Committee will verbally describe at the board meeting Jennie's top strengths for the position.
 - Jennie has met with Patrick and the final step is board approval.
 - Upon approval, she will begin training with Betty and other appropriate chorale leadership.
 - FYI-We interviewed 4 candidates over dates May 24 & May 31. One candidate also interviewed for the Development Director position.
2. Development Director position update: We received only one application for this position. The individual was not a good fit. The Executive Committee has decided to put a short pause on the process and have the full board work together to start this season on Development with Carol Zeh providing oversight, plus Jean Lemmenes and Mark DeWitt giving consultation. We need discussion on how to proceed with the job search process. More information on this will be given at the board meeting. (Jean & Carol report)
3. Board positions update: Treasurer & Member Engagement Chair (Jean & Carol report)
4. Development Report: 2022-23 Sponsorship Levels - Jean & Carol report **(see attached page)**
5. 22-23 Budget (under treasure report)

JENNIE JUDD REYES

EDUCATION:

University of Michigan

M.M Vocal Performance, 2019

- 3.9 GPA

Wheaton College (IL)

B.M Vocal Performance, 2017

- 3.5 GPA

TOP STRENGTHS:

Engaging
Passionate
Positivity
Teachability
Encourager

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Loft 003
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Work Experience

Owner & Voice Teacher, Jennie Reyes Voice Studio

Holland, Michigan/Hudsonville, Michigan | 2014 - Present

- Instructed 20 high school students in weekly private voice lessons; giving students an outlet to create and express themselves through music, develop healthy vocal technique, build confidence, and gain performance skills
- Coordinated weekly schedules, managed finances, and marketed business through networking and promotional materials

Member Guest Representative, Evergreen Commons

Holland, Michigan | 2021-2022

- Provided administrative and customer service skills by greeting community members, handling inquiries, answering phone calls, taking attendance, updating records into computer software, giving tours of the facility, and supporting staff members wherever there is a need

Songs by Heart Foundation, Wyndemere

Wheaton, Illinois | 2019-2021

- Programmed, performed, and led weekly interactive music programs for nursing home residents with memory related issues, engaging seniors on intellectual, physical, social, and emotional levels

Admissions Assistant, Wheaton College Admissions

Wheaton, Illinois | 2015-2016

- Engaged with prospective Conservatory of Music students and families by greeting guests, leading tour guides, and assisted the event planner with presentations for Audition Days
- Supported the recruitment process for the Conservatory of Music, serving as a liaison between the Admissions and Music Departments when they were short staffed
- Responded to inquiries, called prospective students, maintained student database, updated student records, and performed other administrative tasks

Children's Choir Conductor, Wellspring Alliance Church

Wheaton, Illinois | 2014-2017

- Directed, programmed, and planned weekly one hour rehearsals for K-6th grade, sharing musical offerings in corporate worship, and advocate for children participation in worship

Event Planner, Wheaton College Concert Choir

Wheaton, Illinois | 2015-2016

- Organized intentional community building social activities, welcomed incoming members, hosted and planned holiday events and gatherings within a small budget, and served alongside other leadership team members



2022-2023 Season Sponsorship Opportunities

Concert Sponsorships: \$1,000 up to \$5,000

(Options: sponsor musicians, music purchase, or full concert)

Benefits:

- Verbal acknowledgement at the event or concert
- Recognition as a sponsor in Holland Chorale publicity
- Recognition on the Holland Chorale donor list
- Best seats in the house - 5 tickets to sponsored concert

Season Sponsorships: \$5,000 to \$7,500

All of the benefits above plus:

- Recognition as the season sponsor on season logo and all other all publicity.
- A table for eight at the Holland Chorale gala dinner event, A Grand Night For Singing
- Best seats in the house - 8 tickets to sponsored concert

Presenting Benefactor \$8,000 +

All of the benefits above plus:

- Recognition as the presenting benefactor on season logo, all publicity and printed tickets
- Best seats in the house - 10 tickets to all concerts
- Partnership in keeping choral music strong in the greater Holland Community