

Holland Chorale  
Board Meeting  
Monday, August 1, 2022, 7 pm  
First Reformed Church and Zoom

Attending: Keon Atkins; Patrick Coyle; Steve Hook; Casey Lampen; Jean Lemmenes; Maura Reynolds; Sarah VandenBrink; Carol Zeh

Absent: Julie Anderson; Tom Busa; Jenny DeGraves; Mark DeWitt; Mike Pikaart; Jennie Reyes

Carol called the meeting to order at 7:15

1. There were no additions to the agenda.
2. Minutes of the July 11, 2022 Board meeting were approved as submitted. Jean moved; Casey seconded.
3. **Executive Committee and President's report** (posted separately)
  - a. Our application to the Capacity Building program of the DeVos Institute has been submitted.
  - b. Update on development director: several applications have been received, but candidates do not have the skills and experience we need. Jean has contacted Lighthouse, Prince Corporation, and Jack Miller about being a season or concert sponsor. Carol has contacted Gentex similarly. A team of Patrick, Keon, Maura, Carol, and possibly Mike will work on a proposal to the Padnos Foundation for a season sponsorship. Patrick suggested contacting a foundation in Grand Rapids begun by Shelley Padnos and her partner.
  - c. Covid policy proposal/discussion/vote. Carol had distributed a draft from the Executive Committee. Casey suggested including information about who to contact if a member contracts Covid; Patrick suggested including Jennie Reyes' last name in the information; Sarah suggested providing a date. After discussion, Jean moved and Sarah seconded that the protocol be approved as amended. Maura will send a clean copy to the Board.
  - d. Mike and Carol will meet to brainstorm possibilities for a treasurer since Julie is stepping down.
  - e. Membership Engagement Committee chair. Carol distributed a description of this revised position. She has contacted a member about serving as chair but has not had a response.
  - f. Scholarships. \$800 is set aside in the budget for 2 high school and 2 adult singers. Mike will write guidelines so there is understanding about how scholarships (full or partial) are awarded to adult singers. Sarah and Patrick will draft an email to high school teachers about high school scholarships.
4. **Treasurer's report** (posted separately)
5. **Artistic director and Artistic Committee's report** (posted separately) Patrick has agreed to prepare the high school singers from Calvary High School since their current vocal music teacher is moving, but he hopes a new teacher will be hired for the fall. Patrick is also looking for a new Bass section leader. Five people have expressed an interest in auditioning for the Chorale August 15 depending on the Covid policy.
6. **Operation manager's report** (no report since Jennie is on vacation)
7. **Working board reports and updates:**

- a. Operations/communications/marketing: Carol Zeh and Jennie Reyes. According to results of the survey Carol distributed, 28 singers will return for entire season; 6 will sing for fall semester only. 15 will not sing. 20 people have not responded. Carol will follow up.
- b. MACC grant: Mike Pikaart (no report)
- c. GNFS chair: Casey Lampen. Invitations were mailed today. Christ Memorial will let us use their staging materials. Casey reports things are going well. Patrick suggests a theme of seasons of love for musical selections at GNFS and wants to avoid too many ballads. Patrick suggests that the auditions for GNFS singers be scheduled on August 15 (the same night as auditions for new singers). Kristin will record the singer auditions while Patrick handles new member auditions. Patrick will arrange times for those not able to attend. Patrick was asked about Nicholas Loren's involvement with the Chorale. Nicholas offers a free session for each new member, sits in on auditions, and helps singers who perform solos at GNFS.
- d. Community engagement (including AiH): Sarah VandenBrink. Sarah and Patrick will draft an email to high school teachers about high school scholarships.
- e. Diversity, equity, and inclusion champion: Keon Atkins. Keon will draft an email to diverse organizations about encouraging auditions for and providing information about the Chorale. Keon wants to educate leaders about DEI (Sonya Trent-Brown suggested several 30-minute videos that might be useful). We want to reach out to diverse organizations about involvement, publicity, etc for the *Concerning Matthew Shepherd* concert: ACEH, Out on the Lakeshore, Be Nice (Elharts—Casey will make a connection), Prism, Momentum Center, among others.
- f. Strategic planning champion: Tom Busa. (no report)
- g. Philanthropy service: Mark DeWitt. Mark was not able to attend this meeting but said that he would arrange to meet with Jeff Helder about a legacy/estate/will society and related documents to begin this campaign.
- h. Good will ambassador: Steve Hook. Steve has written many thank you notes: to Betty for the MACC grant, Holland Symphony, et al.
- i. Legal and bylaws: Jenny DeGraves. Jenny was not able to attend but has been working on proposals for our bylaw revisions. She will share her proposals for Board review before our September meeting.

Kickoff Party is scheduled for August 30, perhaps with pizza, at Sarah and Justin VandenBrink's home.

Next concert/event: *Grand Night for Singing*: Thursday, September 22  
 Next meetings: Executive Committee: tbd  
 Board meeting: September 12, 2022